

CAT ACTION TEAM ANNUAL GENERAL MEETING  
March 30, 2003

Location: AVC Faculty Lounge, Charlottetown

Chair: Barb Jones, President

Minutes: Beverly Hillier, Barb Jones

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1. APPROVAL OF AGENDA - (not done)
2. APPROVAL OF MINUTES - March, 2002 AGM (not done)
3. GENERAL MEETING AGENDA
4. PRESIDENTS REPORT on the Affairs of the Organization - presented by Barb Jones, President
5. FINANCIAL REPORT presented by Francine Labbe, former Treasurer
6. ELECTION OF BOARD OF DIRECTORS (10)

Total ballots cast = 50 (12 by proxy)

Arsenault, Melissa	39 votes	elected for a one-year term
Babington, Kate	18 votes	
Bones, Carol	30 votes	
Connolly, Paula	32 votes	elected for a two-year term
Curtis, Ron	37 votes	elected for a two-year term
Ferguson, Allison	36 votes	elected for a one-year term
Foley, Dr. Peter	50 votes	elected for a one-year term
Hickox, Donna	21 votes	
Hillier, Beverly	31 votes	elected for a two-year term
Jones, Barb	39 votes	elected for a one-year term
MacEachern, Vicki	33 votes	elected for a two-year term
Minick, Diane	36 votes	elected for a two-year term
Noonan, Karen	38 votes	elected for a one-year term
Phillips, Blair	20 votes	
Simmons, Marla	25 votes	

7. AMENDMENTS TO BY-LAWS

The following amendment to By-law 11.01 was proposed:

Current text:

11.01 *The fiscal year-end of the Corporation shall be December 31st in each year, with the AGM the first Monday in each March.*

Proposed Amendment:

11.01 *The fiscal year-end of the Corporation shall be December 31st in each year.*

*Fred Hillier moved and Dr. Peter Foley seconded that the proposed amendment be accepted.  
Motion carried unanimously.*

The following amendment to By-law 4:04 was proposed:

Current Text:

4.04 *All members in good standing, excluding Honorary and Sponsorship members, are entitled to the right to vote and the right to be elected as an officer.*

Proposed Amendment:

4.04 *All members in good standing, excluding Honorary and Sponsorship members, are entitled to the right to vote and the right to be elected as a director or officer. However, in order to vote or to be elected as a director or officer at an Annual General Meeting, a member must have been have been a paid member in good standing since December 31st of the previous year.*

*Beverly Hillier moved and Joy Tremblay seconded that the proposed amendment be accepted.  
Motion carried.*

The following amendment to By-law 5:03 was proposed:

Current Text:

5.03 *One-half (½) the directors shall be elected for a term of one (1) year and one-half (½) the directors shall be elected for a term of two (2) years by the members at an annual meeting of members.*

Proposed amendment:

5.03 *At the first annual meeting of members, one-half (½) the directors shall be elected for a term of one (1) year, and one-half (½) the directors shall be elected for a term of two (2) years. At all subsequent annual meetings of members, directors will be elected for a term of two (2) years.*

*Dr. Peter Foley moved and Ron Curtis seconded that the proposed amendment be accepted.  
Motion carried unanimously.*

The following amendment to By-law 9:01 was proposed:

Current text:

9.01 *The books, accounts and records of the Corporation shall be audited at least once every year by a duly qualified chartered accountant or certified general accountant appointed for that purpose at the annual meeting. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the next annual general meeting of the Corporation. The books and records of the Corporation after the annual meeting provided for herein or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each member of the Board shall at all times have*

*access to such books and records.*

Proposed Amendment:

*9.01 The books, accounts and records of the Corporation shall be audited at the end of each fiscal year (December 31st) by a chartered accountant appointed for that purpose at the annual general meeting. Such auditor at the next annual general meeting of the Corporation shall submit an audited financial statement of the previous year. The books and records of the Corporation after the annual general meeting are provided for herein or at any such time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each member of the board shall at all times have access to such books and records.*

*Joy Tremblay moved and Dr. Peter Foley seconded that the proposed amendment be accepted. Motion carried.*

The following amendment to By-law 9:02 was proposed:

Current Text:

*9.02 The members shall at each annual meeting appoint an auditor to audit the accounts of the Corporation for report to the members at the next annual meeting. The auditor shall hold office until the next annual meeting provided that the directors may fill any casual vacancy in the office of auditor. The auditor need not be a professional accountant but may not be a director, officer or employee of the Corporation or of an affiliated corporation, or associated with that director, officer or employee. The remuneration of the auditor shall be fixed by the Board of Directors.*

Proposed Amendment:

*9.02 The members shall at each annual general meeting appoint an external chartered accountant to audit the accounts of the Corporation for report to the members at the next annual general meeting. The auditor shall hold office until the next annual general meeting. The auditor may not be a director, officer or employee of the Corporation or of an affiliated corporation or associated with that director, officer or employee. The remuneration of the auditor shall be fixed by the Board of Directors.*

*Ron Curtis moved and Kate Babington seconded that the proposed amendment be accepted. Motion carried.*

## 8. APPOINTMENT OF AUDITOR

Two options were presented for the appointment of an auditor for the 2003 fiscal year:

- 1) M.L. Cooney, who gave a quote of \$1200
- 2) MacIssac, Roche, Soloman & Burge, who gave a quote of \$800

*Beverly Hillier moved and Gary Noonan seconded the appointment of MacIsaac, Roche, Soloman and Burge as the auditor for fiscal year 2003. Motion carried.*

## 9. ADJOURNMENT