

CAT ACTION TEAM PEI

Incorporated April 2001

ANNUAL GENERAL MEETING

Atlantic Veterinary College

Sunday, March 29, 2015

2:00 pm - 4:00 pm

ANNUAL GENERAL MEETING
CAT ACTION TEAM, PEI
ATLANTIC VETERINARY COLLEGE
MARCH 29, 2015

1. Welcome

2. Approval of Agenda, March 29, 2015

3. Approval of the Minutes, AGM, April 6, 2014

4. Presidents Report (attached) Krista Adams

5. Committee Reports (see handouts)

Cat food Committee

Fundraising Committee

Cat Nip Mice

Feed the Ferals

6. TNR Report

Presentation by Dr. Peter Foley

7. Discussion & Resolution by the board put forward by Carol Ann regarding number of board members elected

8. Financial Report

Michelle Burge, MRSB Chartered Accountant

3:30 pm

9. Election: Board of Directors (see attached)

10. Other Business

11. Adjournment

Cat Action Team Annual General Meeting

6 April 2014 at 2 PM

St. Eleanor's Community Centre

Attendance: Thirty-two people were in attendance.

1. Welcome/President's Report: Krista Adams, President welcomed everyone and gave the president's report.

2. Approval of Agenda 6 April 2014: It was moved by Mary Gallant, and seconded by Carol Palmer. The motion was carried.

3. Approval of Minutes of 7 April 2013: Donald Turner moved we amend the minutes, which read:

In response to Pat Srebrnik's assertion that in 2012, revenue from grants was higher than any prior year, one group of members objected that CAT is becoming too dependent on grants revenues, these members also predicted that the current application to PetSmart Charities of Canada was likely to be unsuccessful. One member, for example, argued that recent posts on CAT'S facebook group would result in the grant being rejected.

Change to: In response to Pat's Srebrnik's assertion that in 2012 revenue from grants was higher than any prior year.

Carol Palmer seconded the amendment. The motion was carried.

The motion to approve the minutes was moved by Carol Palmer and seconded by Donald Turner. The motion was carried.

4. Financial Report: Michelle Burge of MRSB presented the financial report and answered questions. It was moved by Bob Stanley that CAT accept the financial report as presented and seconded by Geoff Lindsay. The motion was carried.

5. Committee Reports: Krista Adams stated that all the reports were included in the handouts. Krista also stated that she wished to acknowledge and thank the 4-H group and the Summerside Intermediate School group who raised money to spay/neuter

cats in their areas.

6. Report from Dr. Peter Foley on TNR Statistics: Dr. Foley presented the TNR report for 2013. He stated that in 2013, 855 cats were spayed/neutered through CAT, giving a grand total of 9,338 cats spayed/neutered through CAT, as of the end of 2013. He stated that cats were being tested for FeLV and FIV at AVC on the Saturday neuter days and throughout P.E.I. on an as needed basis. Diane Minick asked why the neuter/spay days were decreasing on Fridays at AVC. Dr. P. Foley was not sure of the reason.

7. Election of Board Members: There were 3 vacant positions on the board of directors. Gayle Adams had been voted on to the board, by the board of directors during the previous year, to complete the term of another board member who had resigned. There was still one year to be completed on that two-year term. After Gayle Adams left the room, it was moved by Geoff Lindsay and seconded by Donald Turner that Gayle Adams complete the last year of that 2-year term. The motion was carried.

Bob Stanley and Paula Connolly put their names forward prior to the AGM and Cathy Costain offered from the floor to serve on the board. There were no other nominations. With Bob, Paula and Cathy, the board had its maximum number of 10 board members.

After nominations ceased Carol Ann Desjardins spoke about reducing the number of board members for Cat Action Team. After some discussion from the floor, Carol Ann Desjardins moved to reduce the number of board members to six and the board to look into making changes to the by-laws. Donald Turner seconded this motion. The motion was carried.

8. Auditor for upcoming year: After a brief discussion it was moved by Gayle Adams and seconded by Candy Gallant that the Cat Action Team continue to retain the services of Michelle Burge from MRSB. The motion was carried.

9. Adjournment: Carol Palmer moved the meeting be adjourned at 15:50 hours.

President _____ Secretary _____

PRESIDENTS REPORT

2014

As President, I would like to take the time to thank everyone who helped make 2014 a very successful year for Cat Action Team.

Every year there are many challenges that go into making Cat a huge success but along with those challenges comes many accomplishments. As we can see in the handouts given here today. Our Christmas Cheer basket was a huge success again this year, along with many other fundraisers. These fundraisers help bring money in to help support our TNR Program. The TNR Programs continue at clinics in Summerside, Kensington, Montaque and West Prince. AVC continues to help with spay/Neuter days when possible throughout the year.

Cat Action has once again received 2 big grants in 2014. At this time, I would like to acknowledge Eric Butler and Suzanne Rocca-Butler for continuing their support through Pegasus Foundation who gave us \$5,000 US Dollars to use in our TNR Program. This year it went to Montaque clinic to help spay/neuter many cats.

Cat also received a grant from Petsmart of over \$22,500 to be used to help with TNR and the purchase of some traps. This year, the grant went to Tyne Valley- Lennox Island area.

I know the upcoming year of 2015 will be very successful again largely due to the dedicated people like the volunteers who make CAT very successful.

Krista Adams

President, Cat Action Team

Catnip Mice 2014

Our faithful *MouseCATEers*, Kathleen Williams and Norma Brown, with the help of their assistants, have not yet run out of energy. They not only make the mice, they distribute them from Summerside to Tignish!

Francine Labbe and Paula Connolly distribute the mice from Kensington to Souris.

The Christmas mice are always very popular and almost one-third of the annual income is from November and December.

After expenses (*catnip*, "*stuffing*", *bags and tags*), approximately **\$9850.00** was the **Net Income**

\$131.83 was donated for mouse "stuffing" by K. Williams.

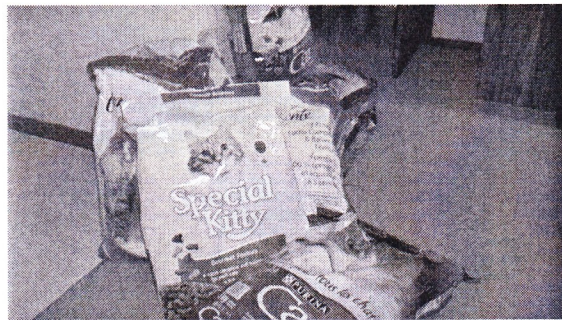
Thank you to all who support this fundraiser

The Donna Hickox Feed the Ferals Program

Donations of cat food and money have helped us continue to give food to those caregivers who need the help

Monetary contributions continue to come in, but much food is also being donated.

The food shipments that come to us also help keep our cat food pantries full.



Thank you for helping feed the feral, stray, and barn cats.



Christmas Cheer Basket and Catnip Mice

The Christmas Cheer Basket once again raised over \$10,000. Thank you to all the volunteers that helped with this raffle. A very special thanks to Kathleen Williams and all her volunteers for all their efforts in producing the Catnip mice. This fundraiser raised approximately \$9,850 in 2014. Hard work and dedication by our volunteers show all our membership what is possible when working together as a team.

Cookbooks

Sales of the cookbooks were once again very good in the 2014 year. We are always looking for new venues and locations to promote sales of these books. Any suggestions or ideas from the CAT membership or anyone else is welcome. Please contact the Cat Action Board.

Liquor Store Jars

Once again for 2015, Cat Action has their donation jars in the liquor stores for the month of March. I would like to advise the new incoming CAT board that rules have changed with the PEI Liquor Commission as far as getting our jars in the stores. Cat Action has to apply annually before June 1st each year by filling out an application that you can find on the PEI Liquor Commission website. This comes as a result of pressure from other charities to get access to this venue and we are not guaranteed a month every year. The application is already at the PEI Liquor Commission for 2016.

Cat Action Fundraising Dinner

The Cat Action Team would like to give a big round of applause to Carol Ann Desjardins for pulling off a very successful dinner that raised money for our Spring 2014 TNR. Cat Action is very appreciative to Carol Ann and all her volunteers for this wonderful fundraising venture.

In closing, thank you to all volunteers for helping out with fundraising and wish CAT continued success in their fundraising ventures in the coming year.

Motion Put Forth by Carol Ann Desjardins at the 2013 AGM

Carol Ann's Motion: The incoming board was asked to consider reducing the total allowable number of board members.

Board Members Response: After much discussion by the board, this response is being put forth: The board member total allowable number is to remain the same, with the following reason why. Historically, only approximately seventy percent of board members show up for each meeting and of that a lesser percentage carry the heaviest work load of the board.

Message From Secretary

I wish to ask for a huge round of applause to outgoing board members that have served in the past two years. When we came on the board in 2013 cash on hand was approximately \$19,000. At last year's AGM, we put that number up by approximately \$29,000 on hand. These numbers include left over grant money. This year we have approximately \$40,000 cash on hand. About half of this is grant monies but the balance is for spring TNR. This is something that CAT has never experienced before.

I wish the incoming board total success for the coming year.

Many thanks,

Donald Turner

Nomination for Position on Board of PEI Cat Action Team

Caitlyn Bradley wishes to put her name forth to run for the board at this year's AGM. Caitlin is currently the TNR person for the Montague area. She has also been looking after the food shipments coming to PEI from the reclamation centre. She resides in Iona, P.E.I.



Donald Turner <donaldrturner80@gmail.com>

Cat Action Team Inc.

1 message

Gerard Fitzpatrick <gfitz@fitzandco.ca>

Fri, Mar 27, 2015 at 9:04 AM

To: "donaldrturner80@gmail.com" <donaldrturner80@gmail.com>

Dear Donald:

We thank you for the opportunity to work with your organization and are pleased to provide you with a quote to perform the audit of CAT Action Team Inc. for fiscal year ending December 31, 2015.

Together, the partners of Fitzpatrick & Company have a combined 40 years of effective audit experience. We pride ourselves on providing our clients with efficient, timely, and professional services.

Based on the review of your December 31, 2013 financial statements, our fee for the year-end audit will be \$1,700 plus applicable taxes.

There will be additional work required to gain adequate support for the prior year figures and opening balances sheet as required by the Canadian Generally Accepted Auditing Standard, however Fitzpatrick & Company will provide these services at nil cost to the organization.

Thank you for the opportunity to work with you. Please do not hesitate to contact us if you have any questions.

Yours Truly,

Gerard

Gerard J. Fitzpatrick, CPA, FCA, TEP